Our Privacy Commitment to You

We are committed to protecting your privacy and ensuring the confidentiality of your personal health information. The types of personal health information we collect may include your name, date of birth, address, phone number, OHIP number, health history, and records of the care provided to you. We collect, use, and disclose personal health information for the following purposes:

- to provide psychological services, such as psychological assessment and intervention, to our clients/patients
- to obtain payment for services provided (i.e., from you, OHIP, WSIB, your private insurer or others)
- to conduct quality improvement and risk management activities
- to comply with our regulatory obligations to the College of Psychologists of Ontario
- for other purposes permitted by law

We will collect, use, and disclose only as much personal health information as is needed to achieve these purposes. You can withhold or withdraw your consent to the collection, use, or disclosure of your personal health information by contacting us (details below).

Access to Health Records

You have the right to seek access to your health records that we keep and to ask us to correct a record if you believe it is inaccurate or incomplete. Please contact us for more information.

Questions or Concerns?

If you have questions or want to make a complaint about our privacy practices, please contact: Lance M. Rappaport, Ph.D. C.Psych. at <u>lrappaport87@protonmail.com</u>.

You also have the right to complain to the Information and Privacy Commissioner of Ontario at the address below if you have concerns about our privacy practices or how your personal health information has been handled:

Information and Privacy Commissioner/Ontario 2 Bloor Street East, Suite 1400, Toronto, Ontario M4W 1A8 Telephone: Toronto Area: (416) 326-3333; Long Distance: 1 (800) 387-0073 (within Ontario) TDD/TTY: (416) 325-7539 Fax: (416) 325-9195 www.ipc.on.ca